



WEA – Eastern Washington Community Outreach Program (COP) Grants *alterations during the 2020-21 year to accommodate COVID environment

Goal: To encourage local associations in developing and building cooperative relationships with their communities to promote public education. **Projects must incorporate interaction between our members and community stakeholder groups in a setting with high community visibility and impact. Equipment purchases are discouraged. *To Accommodate COVID restrictions, virtual gatherings are acceptable.**

Who: This grant is available to: Local education associations, buildings or sites, or association members.

What: The grant is intended to build relationships between the Association and parents, community groups, community organizations (Wildlife Organizations, or the Department of Ecology, etc.), school-related organizations (PTA, PTO, Administrators, School Boards, PSE, etc.) and any others that impact public education. ***Including those that support the social-emotional needs of children.**

Caveat: This grant may not be used to make a contribution to a candidate, levy, bond, or initiative campaign or to pay any costs to support a candidate, levy, bond, initiative campaign, or other political committee such as WEA-PAC. The grant is not intended to supplant funding for programs that otherwise have been funded by the Association, unless the local has plans to reform the program. These grants are not intended for equipment purchases, educator release time, transportation, supplies or materials that should be covered by school districts (under the heading of basic education.)

When: Proposals should be **submitted to the COP Committee beginning Thursday, December 10th.** The COP Committee will approve and award the grants **on a first come, first serve** basis until all grant monies have been dispersed.

Connection/Image: The grant should recognize WEA–Eastern Washington as a sponsor, on any printed informational flyers and handouts, to inform participants of who is sponsoring the event. The Council banner and WEA Eastern Washington logo are available for your event. Assistance with media coverage is available from the Council upon request.

IMPLEMENTATION PROCEDURE:

- On the grant application form, describe with details-- the activity, its aim, **detailed expenses**, and how success will be measured. Include how WEA-Eastern Washington will be acknowledged.
- Grant application should be made through the local association president (for information purposes, not for screening or approval).
- There is no limit on the number of individual or group applications from a person or local association.
- A subcommittee of the Council will review grants and award them. A preference will exist for multiple locals submitting a joint request.
- **The maximum amount is \$1,500 per grant** (except for multiple locals submitting a joint request.)

COMMUNITY OUTREACH GRANTS- GENERAL GUIDELINES

- The Community Outreach Program grants have been available through the Council since 2000 and have funded a variety of projects.
- **Up to \$1500** may be spent for each grant, but often partial amounts are applied for and cover the project. In this way, our members' dues dollars can be stretched further. Funds must be spent in the **same fiscal year in which the grant was awarded** (by July 1st).

Grant recipients are required to:

- Provide a written report which should include: photos and a description of the event/project
- Receipts must be included with a detailed explanation of how the grant money was spent
- Recipients are encouraged to make a formal presentation to the May Representative Council on their grant project/s. Articles and photos may be used for WEA-EW Council news, social media and/or website purposes.
- Receipts and documentation must be received before July 1,2020

FAILURE TO PROVIDE DOCUMENTATION OF GRANT FUNDS (requirements stated above):

- Eliminates you from future grant opportunities
- Grant money must be refunded by the individual receiving such funds
- The recipient's Local EA may lose future grant opportunities

EXAMPLES OF PREVIOUS GRANTS *COMMUNITY CONNECTION IN BOLD*

- Hats for The Homeless. Materials were purchased for developmentally disabled students to make hats, which were donated to **homeless shelters and service providers**. Council identified when donations were presented by students.
- Community Lectures/Discussions. Students, teachers, and **community members participated** in discussions and activities on topics of interest identified by students and community members. Honoraria for guest presenters, refreshments, materials, and supplies were funded. Council was identified on all materials.
- Build-A-Toy, Make-A-Connection Workshop. Presenter and materials were funded for interactive toymaking workshop, featuring art and science components and **parent-student interaction**. Council identified on all materials.
- Festival of Visual and Performing Arts. Students presented **projects in their home and regional school districts** demonstrating their work. Council identification was featured on all materials.
- Community Park Refurbishing. Materials and refreshments for students and **community members** who worked on two park projects. Signage and advertising listed council.
- Lap Quilts for Assisted Living Residences: Students made quilts/blankets and presented them to the **residents at their local Assisted Living facility**. Council was recognized during the presentation.



WEA-Eastern Washington COP Grant Application

This form is to be used to access the Community Outreach Funds established by the 1994 WEA RA. You may use additional paper if needed.

DEADLINE FOR APPLICATIONS: Friday, March 26th, 2021

What is your Local Association's Grant Request?

Attach a detailed, itemized budget for your grant. _____

Explain how your grant will encourage promotion of public education beyond the scope of school curriculum.

How will your grant establish partnership(s) between your association, your community, and your school(s)?

How will your grant recognize WEA-Eastern Washington UniServ and your local association?

I agree to fulfill the grant requirements as outlined in the application: (sign) _____

Amount Requested \$ _____ Contact person: _____ Phone: _____

Local EA: _____ President's Signature: _____

Make check payable to: _____

Address: _____ City: _____ ZIP _____

Note: Grant recipients are expected to report back to the Representative Council on projects. Articles and photos which may be used for Council publicity are encouraged.

Please send the completed form to:

COP Committee,
WEA-Eastern Washington,
230 E. Montgomery, Spokane, WA 99207-2272.
Office: 1-888-525-4044 or 509 326-4046 FAX: (509) 325-5906.